

## CARLYNTON SCHOOL DISTRICT

### Voting Meeting

June 22, 2015

Carlynton Jr.-Sr. High School Library – 7:30 pm

### MINUTES

The Carlynton School District Board of Education held its voting meeting June 22, 2015 in the library of the junior-senior high school. Those in attendance included President David Roussos, Vice President Ray Walkowiak, Treasurer Joe Appel and Directors Marissa Mendoza-Burcham, Monica Dugan, Nyra Schell and James Schriver. Also present was Superintendent Gary Peiffer and Solicitor Anthony Giglio, as well as Principal John McAdoo. The audience was comprised of four individuals and two members of the press.

**CALL TO ORDER**– *The meeting was called to order at 7:30 pm by President Roussos; Business Manager Kirby Christy led the pledge. The roll was called by Michale Herrmann; Directors Hart and Wilson were absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *Kelly Cullen said her fourth grade son would not be returning to Crafton Elementary next year. She said she was satisfied with the quality of teachers but expressed concern over the infrequency of science and social studies classes. Superintendent Peiffer said there has been a shift with a focus on reading in these two subject areas and the need for a greater focus on content is recognized and will be addressed. Dr. Peiffer and Director Schell said they appreciated the feedback.*

### **APPROVAL OF MINUTES:**

Director Schriver moved, seconded by Director Appel, to approve the minutes of the June 1, 2015 Agenda Setting/Committee/Voting Meeting as presented. **By a voice vote, the motion carried 6-0-1 with Director Dugan abstaining due to absence.**

### **REPORTS:**

- **Executive Session** – *President Roussos said personnel, contracts and other informational topics were discussed in the closed session.*
- **Administrative Reports**
  - **Maintenance and Grounds** – *Mr. McDade said he received a bid for boring on the Glaser property for soil samples with the lowest bid of \$4,900. He is working with a cooperative network for the best bid to replace the curbs at the high school; \$40,000 was budgeted for the work. Discussion took place over the change order for the roof work at Carnegie Elementary due to the need to move the HVAC units. Director Walkowiak expressed displeasure and asked how a reputable contractor could miss this when drawing up the original bid. Mr. McDade and Dr. Peiffer said they would be meeting with the contractor and would convey the message. Mr. McDade also provided a list of other work to be completed during the summer, adding that he is looking into repairing or removing the defective scoreboard at the Crafton Athletic Field.*

Minutes of June 1, 2015  
Meeting

- Technology – Mr. Durica provided an overview of summer work projects and said he feels good about timelines for completion. The search for a new Student Information System has been narrowed down to three finalists; a 911 caller server system is nearly in place; and the website upgrade will take place this summer after determining a template. Mr. Durica said he is still waiting on eRate approval, noting that the review is in the final stage and he should know soon and can then move forward with the Wi-Fi network installation. Upgrades are being made to the firewall for greater security and a network assessment is being conducted. Lastly, Mr. Durica said he will need to replace some multimedia projectors in classrooms; of the 17 needing replaced; only four are under warranty.

➤ Committee Reports

- Pathfinder Report – Director Mendoza-Burcham said nine students graduated from the school and enrollment is holding at 75-80 students. Repairs to the roof of the building are underway and the complication with the current tenants continues although CCAC plans to rent and utilize rooms.
- Parkway West CTC Report – Director Dugan announced that senior recognition was held May 26 and the seventh annual summer camp is set to begin at the school.
- PSBA Legislative – Director Schell reported that the basic education funding deadline has been extended and the state has established a takeover plan for struggling schools. Director Schell also said a bill proposes the delay of implementing the Keystone Exams as a graduation requirement by one year, the Governor has waived the fees of background checks for volunteers and there is movement on a local enabling tax.

## I. Miscellaneous

Director Mendoza-Burcham moved to renew the agreement with Waterfront Learning Services through a contract with the Allegheny Intermediate Unit for cyber education programs for the 2015-2016 school year as submitted; (Miscellaneous Item #0615-01)

Waterfront Learning Services  
with AIU – Renewal  
Agreement

The recommendation to add the sport of Boys' and Girls' Varsity Cross Country for the 2015-2016 school year, a supplemental athletic position with a coaching stipend of \$2,955; (Miscellaneous Item #0615-02)

Boys'/Girls' Cross Country

The recommendation to remove the athletic supplemental position of golf for the 2015-2016 school year due to low participation numbers;

Remove Golf as Athletic  
Supplemental Position

And the PIAA cooperative sponsorship agreement between the district and Bishop Canevin High School for participation with the Varsity Boys' and Girls' Swimming team for the 2015-2016 school year as recommended. (Miscellaneous Item #0615-03) **By a voice vote, the motion carried 7-0.**

Swimming Cooperative  
Agreement with Bishop  
Canevin

*Before voting, Director Schell asked if the Waterfront Learning agreement was a renewal. Dr. Peiffer said it was, with greater flexibility. In relation to the golf program, she inquired as to whether the district could partner with another for those wishing to golf. President Roussos*

*said yes, adding that similar agreements have been made with tennis and gymnastics.*

## II. Finance

Director Walkowiak moved, seconded by Director Schriver, to approve the Treasurer's Report for the month of May 2015 as presented;

The May 2015 bills in the amount of \$1,683,380.16 as presented;

*And the Carlynton School District 2015-2016 General Fund Budget in the amount of \$27,106,428. **By a voice vote, the motion carried 7-0.***

*Director Schriver noted that the board worked on the budget by looking at all the components that have changed, beyond their control; namely, the increases in personnel and pension costs are the driving factors for the budget increase. He said the board will look to next year by prioritizing spending with a focus on building an operating surplus. President Roussos said the board is taking the necessary steps to be proactive. Director Walkowiak added that a greater focus will be placed on needs within the district versus wants.*

Director Schriver moved, seconded by Director Walkowiak, to approve Resolution No. 462-15 establishing the millage for real estate taxation for the 2015-2016 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 20.584 mills or \$2.0584 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes; (Finance Item #0615-01)

Move from the general fund balance funds in excess of an amount equal to eight percent of the budget for the 2015-2016 school year for future expenditures related to PSERs, health care benefits and building renovations;

*And Resolution No. 463-15 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2015-2016 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change. (Finance Item #0615-02)*

**By a voice vote, the motion carried 7-0.**

Director Schriver moved, seconded by Director Dugan, to approve Resolution No. 464-15 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act. Each qualified homeowner will realize a savings of approximately \$171.16; (Finance Item #0615-03)

Designate PNC Bank, Crafton Branch, as the official school district depository for funds received for fiscal year 2015-2016 in accordance with Section 621 of the PA School Code;

Treasurer's Report – May 2015

May 2015 Bills

General Fund Budget

Resolution No. 462-15 Real Estate Millage - 2015-2016

Assigned General Fund Balance

Resolution No. 463-15 Earned Income Tax Levy 2015-2016

Resolution No. 464-15 – Homestead/Farmstead Tax Relief Act Funds

PNC Bank – District Depository

Participation in the UPMC Worker's Compensation Program at a cost of \$84,740 effective July 1, 2015, as presented;

And the insurance package for the 2015-2016 school year as recommended by the Arthur J. Gallagher Agency at a cost of \$76,948. This includes cyber liability.

*Director Schriver moved, seconded by Director Walkowiak, moved to amend the motion to remove the last item regarding the insurance package. By a voice vote, the motion carried 7-0.*

*Board members then voted on the first three items: By a voice vote, the motion carried 7-0.*

Director Appel moved, seconded by Director Mendoza-Burcham, to approve the insurance package for the 2015-2016 school year as recommended by the Arthur J. Gallagher Agency at a cost of \$76,948. This includes cyber liability. **By a voice vote, the motion carried 6-1 with Director Schell voting no.**

Director Walkowiak moved, seconded by Director Appel, to excuse Patricia Keeley, Crafton Real Estate Tax Collector, Edward Adams, Rosslyn Farms Real Estate Tax Collector, and Peg Bowman, Carnegie Real Estate Tax Collector, from further collection of school district real estate taxes for the 2014-2015 school year, effective June 30, 2015, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening;

Renew public official bonds for Board Secretary Kirby Christy and Treasurer Joseph Appel;

Grant authorization for the appropriate officials to provide tax duplicates to each of the District's tax collectors on or before July 1, 2015, in accordance with Section 682 of the PA School Code;

Authorize the District to acquire the tax collector's bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;

Award bids for Athletic Supplies for the 2015-2016 school year in the total amount of \$62,057.70; (Finance Item #0615-04)

The auditing services agreement with Hosack, Specht, Muetzel and Wood, LLC, for the fiscal years ending June 30, 2015, June 30, 2016 and June 30, 2017 at a cost of \$15,000 for 2015, 15,000 for 2016 and 15,300 for 2017 as recommended;

The May 2015 Athletic Fund Report as submitted with an ending balance of \$4,629.08; (Finance Item #0615-05)

The May 2015 Activities Fund Report as submitted with an ending balance of \$68,383.05; (Finance Item #0615-06)

UPMC Worker's Compensation

Insurance Package for 2015-2016

Insurance Package for 2015-2016

Tax Collectors Excused from Collection

Public Official Bonds

Tax Duplicates

Acquisition of Tax Collector's Bonds

Award Bids – Athletic Supplies

Auditing Services Agreement

Athletic Fund Report – May 2015

Activities Fund Report – May 2014

The Independent Services Contract for Technology Operating between the district and the Allegheny Intermediate Unit for the period of July 1, 2015 to September 30, 2015 at a cost not to exceed \$28,475 as submitted; (Finance Item #0615-07)

*Director Schell asked if the contract could be extended if necessary; Dr. Peiffer said it could.*

The April-May 2015 Food Service Report as submitted by Aramark Educational Services. (Finance Item #0615-08)

And the June 2015 Real Estate Tax Refund for the Borough of Crafton as submitted. (Finance Item #0615-09) **By a voice vote, the motion carried 7-0.**

### III. Personnel

Director Appel moved, seconded by Director Dugan, to reappoint Dr. Edward Snell and Dr. Sherry Marinacci as the school physician and eye examiner, respectively, for the 2015-2016 school year;

Approve the ratified Secretaries-Cafeteria-Aides Collective Bargaining Unit Agreement for the period of July 1, 2015 through June 30, 2019 as submitted; (Personnel Item #0615-01)

The letter of retirement as submitted by food service worker Suzanne Harding and effective June 17, 2015 as submitted. (Personnel Item #0615-02)

Award the positions of Title I Elementary Mathematics teachers for the 2015-2016 school year to:

- Joy Bhuta – Carnegie Elementary
  - Gretchen DeRoss – Crafton Elementary
- (Personnel Item #0615-03)

*And* award the position of school nurse to Holly Kosanovich, the recommended candidate, effective July 1, 2015, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. (Personnel Item #0615-04) **By a voice vote, the motion carried 7-0.**

### IV. Student Services:

Director Walkowiak moved, seconded by Director Schriver, to approve the proposed educational one day field trip to Washington, D.C. for Carnegie Elementary fifth graders on May 20, 2016 as submitted. (Student Services Item #0615-01) **By a voice vote, the motion carried 7-0.**

**OLD BUSINESS:** *Director Schriver noted that Brian Durica is doing a great job with technology.*

**NEW BUSINESS:** *Two items were added for approval:*

Independent Services Agreement with AIU for Technology Operations

April-May 2015 Food Services Report

June 2015 RE Tax Refund-Crafton

Reappointments – School Physician and Eye Examiner

SCA Collective Bargaining Unit Agreement

Letter of Retirement – Suzanne Harding

Title I Mathematics Teacher – Joy Bhuta and Gretchen DeRoss

School Nurse – Holly Kosanovich

Carnegie Elementary Field Trip to Washington, D.C.

Director Schell moved, seconded by Director Dugan, to approve the ACA contract for geotechnical engineering services at a cost of \$4,947;

ACA – Geotechnical Engineering Services

And to approve Clark Contractors proposal to perform selective replacement concrete curb work at the junior-senior high school at a cost of \$33,142.22.

Clark Contractors – Curb Replacement

**By a voice vote, the motion carried 7-0.**

**OPEN FORUM:** *None*

**ADJOURNMENT:** With no further business, Director Schriver moved, seconded by Director Dugan, to adjourn the meeting at 8:50 pm. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

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Kirby Christy, Board Secretary

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Michale Herrmann, Recording Secretary